



Policy	CBA-001
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Board Approval	Mar 4, 2019

Policy on Reimbursement to Coaches for NCCP Coaching Courses/Certifications

Purpose

The Clarington Baseball Association (CBA) is an affiliate of the Eastern Ontario Baseball Association (EOBA) operating under Baseball Ontario. EOBA and Baseball Ontario require all Rep/Elite/Select coaches to complete courses identified by the National Coaching Certification Program (NCCP) for Baseball, in order to be eligible to coach youth baseball teams.

The CBA recognizes the value of Coaches, and the added value of continually updating their knowledge and skills through courses/certifications. As such, the CBA is committed to reimbursing coaches for out of pocket fees related to courses/certifications.

This policy sets out the premises under which the CBA will reimburse CBA Coaches for obtaining their required courses/certifications, subject to the financial position of the CBA in any given year.

Requirements

CURRENT SEASON NEEDS

Coaches who have been approved by the CBA Board of Directors to coach a specific team are eligible for reimbursement of any course/certification that is required for the current baseball season. Required courses/certifications can be identified on the NCCP website: <https://nccp.baseball.ca/> . Coaches will be required to submit receipts for courses/certifications by a date set out by the CBA Board of Directors annually to support the current baseball season.

FUTURE SEASON NEEDS

The CBA also recognizes that coaches who intend to apply for a future team (e.g. as head coach/manager) and/or intend to support the coaching needs of future teams (e.g. as an assistant coach) may look to 'advance' their course/certification needs for a future season. The CBA will accept receipts for courses for up to 1 calendar year, where the following is established:

- a) The coach is approved for a coaching role (head coach/manager or assistant coach)
- b) The course/certification is a requirement of their approved role; and
- c) The course/certification was taken/receipt is dated within one calendar year of the submission deadline of the current baseball season.

As an example:

- John Smith is an assistant coach for the 2018 Minor Mosquito Rep team.
- In 2018, John took his required courses/certifications and submitted his receipts before April 1st, the established deadline, to receive reimbursement.
- John is very excited about coaching, and intends to apply to be the head coach [manager] of the 2019 Major Mosquito Rep team, and so he takes the extra 2 courses during 2018 in anticipation of the 2019 season.
- Should John be approved and granted the head coach [manager] role for the 2019 Major Mosquito Rep team, he would be reimbursed for the courses taken in 2018, provided receipts are submitted by the established deadline.